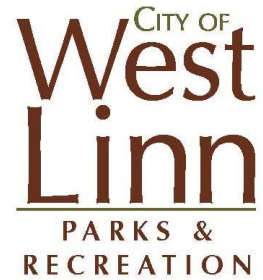




2020 West Linn Old Time Fair Willamette Park - West Linn, Oregon



Exhibitor Information & Application

Application Deadline: July 1, 2020

Please read the exhibitor information completely, fill out and return the attached booth application form with payment. You will be contacted upon approval. If you have any questions, contact West Linn Parks and Recreation at 503-557-4700. Your booth must be open during the following Old Time Fair hours:

Friday, July 17	5 pm to 10 pm	*Optional close time of 8:30 pm
Saturday, July 18	11 am to 10 pm	*Optional close time of 8:30 pm
Sunday, July 19	11 am to 7 pm	*Optional to stay open till after raffle drawing at 6pm

CONDITIONS

The West Linn Old Time Fair agrees to provide the following:

1. Space in units of 10 feet (frontage) by 10 feet (depth).
2. Electrical hookup, 120 volt. All vendors are asked to carefully consider the amount of power needed. Minimizing use of electrical equipment where possible is appreciated.
3. General overall fair lighting.
4. A **single** exhibitor parking space. Vehicles must be in the parking lot one hour before opening of the fair each day. Each parking pass will be identified with booth name and parking within exhibitor parking area will be **strictly enforced**. No late arrivals!

You agree to the following:

1. Furnish your own (as needed) booth/tent, tables, chairs, signage, extension cord or cords of no less than 25' and booth lighting.
2. All merchandise sold needs to fit inside of your canopy/s, no merchandise on the booth sides or blocking walkways.
3. Space assignment will be given when you arrive for setup. Booth set up may begin at **12:00 noon** Thursday, July 16. All booths need to be setup and ready to operate by **4 pm** Friday, July 17. Returning vendors may indicate a preference for the space assigned the previous year but are not guaranteed.
5. Booths cannot be dismantled or closed prior to the hours stated above without prior permission from the Parks & Recreation staff.
6. Your booth must be open during the Old Time Fair Hours: 7/17 5pm-10pm, 7/18 11am-10pm, & 7/19 11am-7pm.

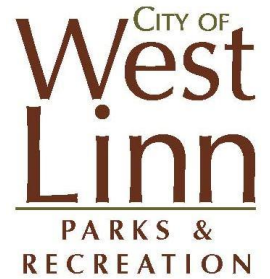
Booth Fees/Payment:

1. **The fee for one standard 10' x 10' space is \$125 for the Fair. The fee for one premium 10' X 10' space is \$200.** See Map for Premium Spots, numbered 1-12. Additional 10x10 spaces are available at the same rate. Please **include booth payment** with your completed application. No refunds will be made.
2. Payments can be made by check made out to the *City of West Linn* or call 503-557-4700 for a credit card payment.



2020 West Linn Old Time Fair Exhibitor Booth Application

Mail or Email to:
West Linn Old Time Fair
ATTN: West Linn Parks and Recreation
22500 Salamo Road
West Linn, OR 97068
Email: dkolb@westlinnoregon.gov



I/We have read and agree with the conditions stated in this application on page 1:

1. Applicant _____

2. Contact _____

3. Address _____

4. Phone (C) _____ Phone (W) _____

E- mail _____

5. Describe activity to be performed in booth. (For example, products sold/displayed)

6. Specify your electrical needs here; otherwise they may not be available.

_____ Amps/Volts

7. Number of spaces required _____ ***The fee for one 10' x 10' Standard space is \$125.***

Premium Street space 10' X 10' space is \$200. Additional 10x10 booth spaces available at \$125 or \$200.

8. Amount enclosed \$ _____ (Checks made to City of West Linn
Or call 503-557-4700 for Visa/MC payment)

Printed Name Applicant

Signature of Applicant

Date

Office use only:

Accepted by West Linn Old Time Fair _____

Date paid